

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
June 18, 2018**

The South Middleton Board of School Directors met on June 18, 2018, in the District Office Board Room for a Regular School Board Meeting. The Vice President, Mr. Steven Bear, called the meeting to order at 7:02 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear	Mr. Michael Berk
Mr. John Greenbaum	Mrs. Stacey Knavel
Mrs. Denise Maclvor	Mrs. Elizabeth Meikrantz
Mr. Christopher Morgan	Mr. Jonathan Still
Mr. Randy Varner - Absent	

Administrative Staff

Mr. Bruce Deveney, Acting Superintendent	Dr. Joseph Mancuso, Asst. Super.
Zachary Gump, Director of Buildings & Grounds	
Janette Fulton, Director of Spec. Ed.	

Student Representatives

Nicholas O'Brien - Absent

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Powhawka

INTRODUCTIONS AND RECOGNITION - None

CITIZENS PARTICIPATION

Mr. Engle commented about the 2018-2019 budget and spoke about input into the budget.

ACCEPTANCE OF MINUTES

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the minutes of the following meeting:

-June 4 , 2018 – Planning/Regular Board meeting

The motion passed unanimously.

FINANCIAL REPORT

May 2018

Financial Reports - May 2018

The Board approved payment of General Fund bills represented by checks #56838 to #56918 in the amount of \$484,961.08, and direct deposit #50247 to #50254 in the amount of \$3,241.54 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks #15860 to #15872 in the amount of \$15,918.67 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20756 to #20806 in the amount of \$62,107.14 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #7095 to #7099 in the amount of \$71,417.89 as represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check #1243 to #1244 in the amount of \$5,628.60 as represented in the attached summary.

The Board approved payment of Visa represented by transaction #Visa6618 to #Visa6762 in the amount of \$35,984.69 as represented in the attached summary.

The Board approved the May Treasurer Report.

The motion passed as follows:

Mr. Steven Bear - Yes

Mr. John Greenbaum - Yes

Mrs. Denise MacIvor - Yes

Mr. Christopher Morgan - Yes

Mr. Randy Varner - Absent

Yes – 8, No – 0, Absent – 1, Abstention – 0

Mr. Michael Berk - Yes

Mrs. Stacey Knavel - Yes

Mrs. Elizabeth Meikrantz - Yes

Mr. Jonathan Still - Yes

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Mr. Deveney reported that he has a preliminary report prepared about the non-mandated, educational program within the District. This report includes the salaries of staff, cost of supplies, and the number of students enrolled in the programs. Mrs. Knavel commented that this report is preliminary and may be studied at future Curriculum & Instruction meetings to help the Board prepare for future budgets and take a look at all the non-mandated programs across the board. Mr. Still and Mr. Greenbaum also commented that their committee has been looking at the stipends for athletics and all co-curricular activities. For now, it has just been the stipends that are being reviewed, but eventually information will be gathered to include stipends, supplies, number of students participating, etc. to also review, and gain insight into the non-educational programs across the district. No changes are planned in stipends for the extra-curricular/athletics programs for the upcoming 2018-2019 school year.

NOTICES AND COMMUNICATIONS - None

BOARD REPORTS

Bubbler Foundation

Mrs. Meikrantz reported on the number of educational grant requests that the foundation has reviewed and approved. Approximately \$76,000 of grants were requested, and approximately \$34,000 were funded. This information covers a period of about 18 months.

Community Relations Committee

Mrs. Meikrantz reported that she is working on the minutes from the committee. However, she commented that Maryalice Bond came to the meeting, and provided information about a general public relations plan.

TOPIC OF DISCUSSION

Dr. Mancuso reviewed the draft transportation handbook. This will be posted on the district's website, along with easy access to forms for transportation change requests.

NEW BUSINESS

Approval of the Agenda

Mr. Berk made a motion, seconded by Mrs. Knavel, that the Board of School Directors approves the agenda of Monday, June 18, 2018, with all corrections as indicated. **The motion passed unanimously.**

Resignation – Board of School Directors

Mrs. Knavel made a motion, seconded by Mr. Still, that the Board accepts, with regret, the resignation of Randy Varner, from the position of board member, effective immediately. **The motion passed unanimously.**

Election of President – Board of School Directors

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board nominates Michael Berk as President to complete the term of office for the 2018 calendar year. No other candidates were nominated, and the nominations were closed. Mr. Bear called for the vote, electing Michael Berk as Board President. **The motion passed unanimously.**

Mr. Berk commented on the resignation of Randy Varner from the Board. He thanked him for his dedication and service during his tenure, and that he gave 100% to doing what is best for all students in the District.

Adoption of Final Budget – 2018-2019 Fiscal Year

Mr. Bear made a motion, seconded by Mr. Still, that the adopt the final budget for the 2018-2019 fiscal year as follows:

RESOLVED THAT:

The Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2018, as more fully set forth in PDE Form 2028 which is presented at this meeting.

Further, that said Board of School Directors hereby authorizes the expenditure of \$35,745,403 for the school fiscal year July 1, 2018, through June 30, 2019, and more particularly and fully detailed in the annual budget as foresaid; and Further, that said Board of School Directors does hereby levy a real estate tax of 10.5621 Mills of the assessed valuation (\$1.05621 per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Local Services Tax - \$5.00. That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

Further, that said Board of School Directors dissolves the designated commitment of \$3,436,085, of its committed fund balance, as previously approved and adopted in the final 2014-2015 budget.

Further, that said Board of School Directors does commit \$2,000,000 of its unreserved fund balance for the purpose of meeting future PSERS and health care obligations.

Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2018-2019 Fiscal Year in accordance with Act 1 of Special Session of 2006.

On a roll call vote, the motion passed unanimously.

The motion passed as follows:

**Mr. Steven Bear - Yes
Mr. John Greenbaum - Yes
Mrs. Denise MacIvor - Yes
Mr. Christopher Morgan - Yes**

**Mr. Michael Berk - Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Jonathan Still - Yes**

Yes – 8, No – 0, Absent – 0, Abstention – 0

Capital Reserve Transfer

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the Capital Reserve transfer in the amount of \$435,000 for the 2018-2019 school year. **The motion passed unanimously.**

School Lunch Prices – 2018-2019

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the 2018-2019 school lunch prices as follows:

- \$1.90 - Breakfast (all students)
- \$2.75 - Elementary (K-5) - Lunch
- \$2.85 - Secondary (6-12) - Lunch
- \$2.75 - Breakfast (adult)
- \$3.80 - Lunch (adult)

The motion passed unanimously.

School Solicitor Services – 2018-2019 School Year

Mr. Bear made a motion, seconded by Mrs. Knavel, that the Board appoints Stock & Leader, LLP, with Mr. Gareth Pohawka, as principal counselor, to serve as the District's Solicitor for the 2018-2019 school year. **The motion passed unanimously.**

New Story Contract

Mrs. Meikrantz made a motion, seconded by Mr. Morgan, that the Board approves the contract between South Middleton School District and New Story to provide ESY services for one student for the Summer of 2018. **The motion passed unanimously.**

Correction – Agenda

Mr. Greenbaum made a motion, seconded by Mrs. Knavel to amend the agenda to change the name of the contract for providing custodial services from Mission One to ESS Southeast. **The motion passed unanimously.**

ESS Southeast

Mrs. Knavel made a motion, seconded by Mr. Bear, that the Board approves the ESS Southeast contract between South Middleton School District and ESS Southeast to provide custodial services for the District. **The motion passed unanimously.**

Mission One – Paraprofessionals (Aides) - Addendum

Mrs. Knavel made a motion, seconded by Mrs. MacIvor, that the Board approves the addendum to the agreement between South Middleton School District and Mission One. **The motion passed unanimously.** Note: The original agreement was approved on 8/21/17.

Job Description

Mr. Bear made a motion, seconded by Mrs. Knavel that the Board approves the job description for the position of Director of Buildings & Grounds, Safety & Security. **The motion passed unanimously.**

Job Description

Mrs. Knavel made a motion, seconded by Mr. Morgan, that the Board approves the job description for the position of Director of Curriculum, Instruction, & Federal Programs. **The motion passed unanimously.**

Personnel – Transfer

Mr. Bear made a motion, seconded by Mrs. MacIvor, that the Board approves the transfer of Zachary D. Gump from the position of Buildings/Grounds Secretary (support staff) to the position of Director of Buildings/Grounds, Safety & Security, effective July 1, 2018. Salary: \$62,500. **The motion passed unanimously.**

Personnel – Employment – Extra Duty – Detention Monitors – 2018-2019

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the employment of the following extra duty, detention monitors @ \$21.96., for the 2018-2019 school year:

BSHS

- Kristi Elder
- Michael Freese
- Steven Lockhart
- Carrie Miller
- David Shields
- Christopher Storrick
- Katherine Suwala

YBMS

- Allyson Chiavacci
- Brandon Deitch
- Kris Kline

The motion passed unanimously.

Mrs. Knavel made a motion, seconded by Mr. Bear, that the Board approves the following in a block motion:

Personnel - Employment - Extra Duty - Summer Reading Academy & Kindergarten Summer Camp

The Board employed the following extra duty, summer reading academy and kindergarten summer camp teachers @ \$40.00/hr., as follows:

Summer Reading Academy

- Kelly Klacik
- Angela Fisler
- Ketha Ranck
- Lauren Cross

Kindergarten Summer Camp

- Megan Beecher
- Melissa Vincent
- Diane Najdek (Aide - will be paid at her 2017-2018 hourly rate)

Personnel - Employment - Extra Duty - Homework Club Advisors

The Board employed the following extra duty, homework club advisors @ \$40.00/hr.

- Margaret Geise
- Sarah Deaven - Sub
- Brandon Deitch - Sub
- Kristine Kline – Sub

Personnel - Employment - Summer Maintenance Worker

The Board approved the employment of the following summer maintenance help:

Donald (Drew) Boley
\$9.00/hr.

Personnel - Resignation - Extra Duty - Athletics

The Board accepted the resignation of W. David Shields, from the position of Assistant Athletic Director, effective immediately.

Personnel - Classified - Resignation

The Board accepted the resignation of Krista Henry, from the position of full-time special education aide at the Boiling Springs High School, effective June 1, 2018.

Agreement - Student #02 -2017-2018

That the Board approves the agreement between South Middleton School District and Student #02 (2017-2018 school year), in lieu of a formal hearing before the Board of School Directors.

The motion passed unanimously.

CITIZENS PARTICIATION

Mr. Engle commented on the ESS/Mission One contracts.

Mr. Nolan expressed interest in applying for the board position that is vacant.

BOARD DISCUSSION – Vacancy

The next regular board meeting is scheduled for July 16, 2018. After review, the Board decided to re-schedule the meeting to July 10, 2018 (Tuesday), beginning at 6:00 p.m. The advertisement for the board vacancy will be posted tomorrow, and eligible residents are encouraged to apply. The plan is to appoint a someone to the vacant seat at the July 10th meeting.

There will still be a Finance Committee meeting on Monday, July 16, 2018.

ANNOUNCEMENTS/INFORMATION ITEMS

DIRECTORS' COMMENTS

Mr. Berk commented that *The Sentinel* had an article in the newspaper after the June 4, 2018, board meeting. The article, which was referencing the employment contract with Mr. Ulmer, Business Manager, implied that while the previous business manager, Mrs. Darchicourt, was employed with the district, that the audits were not clean. Mr. Berk wanted to clarify and apologize

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for any upset that this may have caused. During the 16 years that Mrs. Darchicourt worked for the district, the audit reports had no findings.

FOR THE RECORD

Mr. Berk announced that the Board would meet in Executive Session following this meeting for a personnel matter, but would not return to regular session, and no votes would be taken.

ADJOURNMENT

Mr. Bear made a motion that the meeting adjourn. The meeting was adjourned at 8:06 p.m.

Respectfully Submitted,

Matthew Ulmer
Board Secretary